

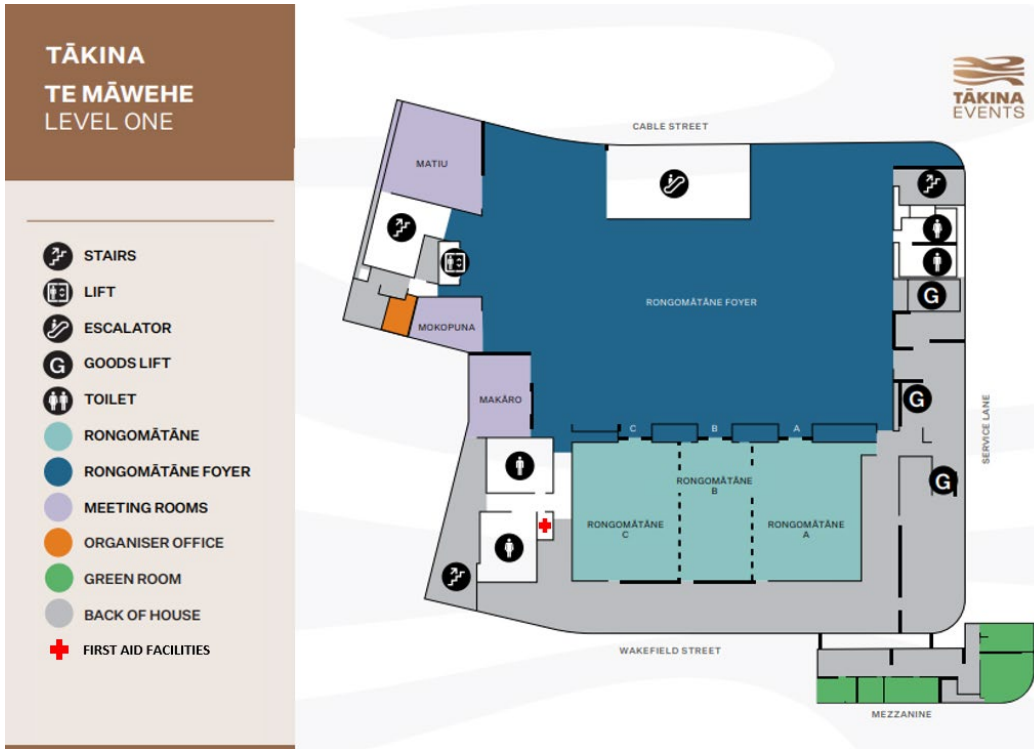
# TĀKINA EVENT USEFUL INFORMATION



Everyone at Tākina is responsible for their own health and safety, and for contributing towards the maintenance of a safe working environment. We are committed to ensuring the health, safety, security, and wellbeing of all our teams and visitors in Tākina

All attendees are expected to comply in all respect to the requirements of the Health & Safety Acts including but not limited to:

- Following all safety instructions from Tākina Events staff member at all time
- Fire egress routes and emergency exits must be kept clear at all times.

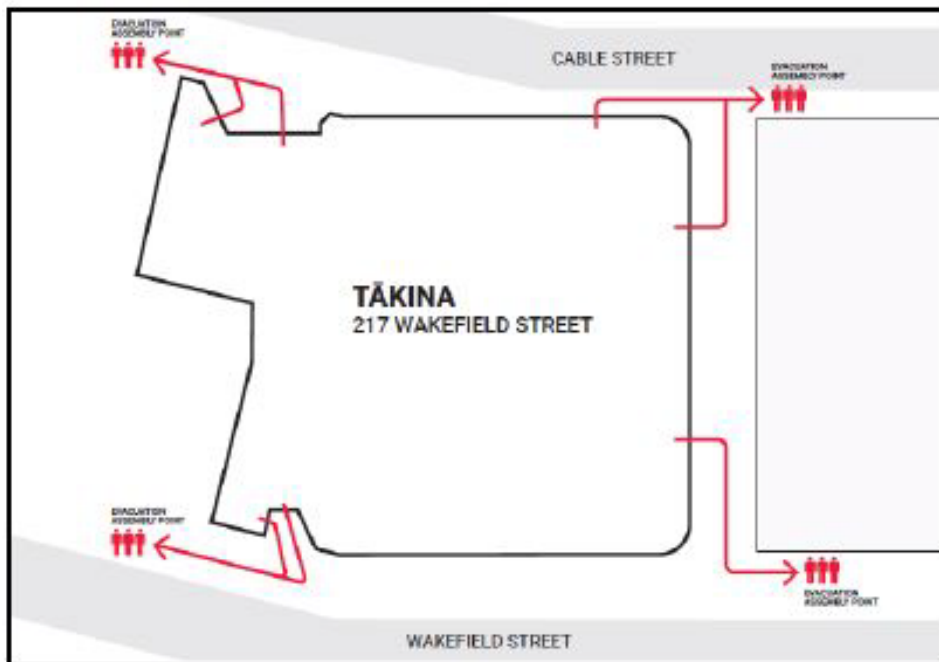


**The smoke curtain on level 2 must be kept clear at all times.**

LOCATION FOR EMERGENCY SERVICES 217 Wakefield Street, Wellington

## EVACUATION

- If the fire alarm sounds evacuate the building using the nearest exit
- Do not use the lifts
- Follow the instructions of the Wardens
- Exits are located in each corner of Tākina.
- Assemble points are on Cable and Wakefield Streets



## DURING AN EARTHQUAKE

- If you are inside - DROP to the ground, get under COVER and HOLD until the shaking stops
- If there is no cover, crouch on your knees on the floor away from windows, put your arms over your head and neck to protect them

## AFTER AN EARTHQUAKE

- Stay inside, gather everyone in one place until it is safe to exit, there will be aftershocks

## TSUNAMI

In the event of a Tsunami warning, remain in the building. Hosts, and health and safety wardens will guide everyone to the higher levels in the building.

***Tākina is a non-smoking environment.***

***All types of electronic smoking devices are also not permitted inside  
or on the balcony***